

KETCHIKAN GATEWAY BOROUGH AQUATIC CENTER PROJECT

WEEKLY PROJECT MANAGEMENT REPORT (MARCH 1-5, 2010)

This weekly report details project management activities, schedule, budget and project status for the Ketchikan Gateway Borough Aquatic Center Project. These activities are organized by the 16 tasks defined in the contract Scope of Work. The below color coding system is used to signify overall project status and alert Borough officials and Assembly to issues of concern.

COLOR CODE KEY:

- No issues/problems (project task is on-schedule and within budget)
- Unresolved issues, issues requiring action or important concerns
- Critical issues (unless resolved ASAP, will have adverse impact on project)

A. WEEKLY ACTIVITIES

2. KEEP BOROUGH FULLY INFORMED REGARDING PROJECT STATUS

CODE	DATE	TASK/ACTIVITY	STATUS	CRITICAL PATH
●	3/5/10	Prepared and submitted weekly report to Dan Bockhorst.	Completed	
●	3/1/10, 3/5/10	Updated KAC project budget.	Completed	
●	3/4/10	Updated KAC project schedule to reflect CM/GC Best Value Project Delivery Approach. New detailed schedule is attached.	Completed	

5. PREPARATION OF AN RFP FOR A/E SERVICES

CODE	DATE	TASK/ACTIVITY	STATUS	CRITICAL PATH
●	3/4/10	Coordinated the proposal review process with KGB.	Completed	
●	3/5/10	Received the seven proposals submitted by A/E firms. Started review and reference checks.	Ongoing	

SCOPE TASKS #1, 3, 4, 6 THROUGH #16 - No activity to report this week.

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B. PROJECT BUDGET

The Ketchikan Aquatic Center project is estimated to cost \$18.4 million to construct, with a total project budget of \$23.5 million.

C. PROJECT SCHEDULE

Attached is the revised project schedule for this Aquatic Center.

UPCOMING DATES/MILESTONES

- 11, 2010 Proposal Review Meeting March
- Notice to A/E firms of Interview Shortlist March 12, 2010
- Interviews (If held) March 17, 2010
- 18, 2010 Notice of Intent to Award: March