

# KETCHIKAN GATEWAY BOROUGH AQUATIC CENTER PROJECT

## WEEKLY PROJECT MANAGEMENT REPORT (APRIL 19-23, 2010)

*This weekly report details project management activities, schedule, budget and project status for the Ketchikan Gateway Borough Aquatic Center Project. These activities are organized by the 16 tasks defined in the contract Scope of Work. The below color coding system is used to signify overall project status and alert Borough officials and Assembly to issues of concern.*

**COLOR CODE KEY:**

- No issues/problems (project task is on-schedule and within budget)
- Unresolved issues, issues requiring action or important concerns
- Critical issues (unless resolved ASAP, will have adverse impact on project)

### A. WEEKLY ACTIVITIES

#### 2. KEEP BOROUGH FULLY INFORMED REGARDING PROJECT STATUS

CODE	DATE	TASK/ACTIVITY	STATUS	CRITICAL PATH
●	4/23/10	Prepared and submitted weekly report to Dan Bockhorst.	Completed	

#### 7. NEGOTIATION, PREPARATION AND OVERSIGHT OF A/E CONTRACT

CODE	DATE	TASK/ACTIVITY	STATUS	CRITICAL PATH
●	4/20-4/21/10	<p>Schematic Design workshop was held in Ketchikan and consisted of three meetings plus an executive briefing. The meetings were well attended by appropriate design team members as well as the Steering Committee, existing pool/recreation center operations and maintenance personnel, members of the swimming community and the Borough.</p> <p>After a review of project goals and objectives, Doug Cook, Councilman Hunsaker (aquatic consultant), reviewed pool programs and presented various pool configurations and accessories. He then further reviewed pool maintenance procedures, presented alternative systems, and made recommendations. Doug will prepare a white paper primer describing these.</p> <p>The Project team and workshop attendees reviewed overall building systems with Borough maintenance staff and design team mechanical and electrical engineers. Building HVAC, lighting and controls systems were reviewed.</p>	<p>Workshop completed.</p> <p>AAI to develop program document.</p> <p>Councilman Hunsaker to provide white paper primer regarding pool maintenance and alternative systems.</p>	

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●	4/21/10	Project team reviewed the project site. Civil and geotechnical engineers reviewed approach to the geotech study and the survey requirements. Team reviewed and discussed a potential loop access drive configuration as well as fire truck access. Impact to the adjacent school and Borough maintenance building operations will be an important consideration.	Completed	
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**SCOPE TASKS #1,3, 4, 8-16:** No activity to report this week. Scope items 5 (Preparation of A/E RFP) and 6 (Assistance in selection A/E team) are complete.

### B. PROJECT BUDGET

The Ketchikan Aquatic Center project is estimated to cost \$18.4 million to construct, with a total project budget of \$23.5 million.

### C. PROJECT SCHEDULE

No updates were made to project schedule this week.

#### ***UPCOMING DATES/MILESTONES***

Schematic Design Workshop	May 6, 1-5pm
Executive Summary	May 6, 5:30-7pm
Final Schematic Design Workshop	June 24, 1-4pm
Public Presentation	June 24, 6-8pm