

# KETCHIKAN GATEWAY BOROUGH AQUATIC CENTER PROJECT

## WEEKLY PROJECT MANAGEMENT REPORT (MAY 3-7, 2010)

*This weekly report details project management activities, schedule, budget and project status for the Ketchikan Gateway Borough Aquatic Center Project. These activities are organized by the 16 tasks defined in the contract Scope of Work. The below color coding system is used to signify overall project status and alert Borough officials and Assembly to issues of concern.*

**COLOR CODE KEY:**

- No issues/problems (project task is on-schedule and within budget)
- Unresolved issues, issues requiring action or important concerns
- Critical issues (unless resolved ASAP, will have adverse impact on project)

### A. WEEKLY ACTIVITIES

#### 2. KEEP BOROUGH FULLY INFORMED REGARDING PROJECT STATUS

CODE	DATE	TASK/ACTIVITY	STATUS	CRITICAL PATH
●	5/7/10	Prepared and submitted weekly report to Dan Bockhorst.	Completed	

#### 7. NEGOTIATION, PREPARATION AND OVERSIGHT OF A/E CONTRACT

CODE	DATE	TASK/ACTIVITY	STATUS	CRITICAL PATH
●	5/3/10	Finalized AAI notes from 4-20 and 4/21 Programming Workshops with RISE and KGB Comments.	Complete	
●	5/6/10	Steering Committee Preliminary Program Workshop was held to review draft program. The meeting was attended by the Steering Committee, School District staff, Parks and Recreation Staff and the Ketchikan Daily News. Detailed meeting minutes are being developed by AAI. Below are some meeting highlights:  David Moore presented a site concept plan that included a through drive, extending the existing drive to reconnect with Schoenbar Road. Additionally, the plan showed the addition of a school bus access drive and reconfiguration of the schools parking lot. Lively discussion ensued with most comments geared toward assuring the safety of the children and pedestrians, and the convenience of parents dropping off and picking up. Some reconfiguring of the site will be presented at the next meeting in June.	Completed  AAI to provide meeting notes for May 6 <sup>th</sup> meetings.	

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		<p>A high-level building bubble diagram was presented showing a new pool layout with reconfigured spectator seating, lockers and other support space. This was well received.</p> <p>Doug Cook presented pool concepts showing a plan of the recreation and competition pools. The 'L' shaped configuration of the competition pool will be retained with 8 swim lanes and a 14 foot deep dive tank. The recreation pool will have a zero depth entry, play structures, a vortex, a slide, underwater shelves, and several short swim lanes.</p> <p>The Programming Document distributed for review included: Architectural Space Program, LEED worksheet, Electrical and Mechanical systems, and Alternative Energy Analysis</p>		
●	5/6/10	Led Executive Summary Session reviewing the earlier Steering Committee Preliminary Program Workshop. This session was held and televised for the benefit of the Borough Assembly, the public and other stakeholders.	Completed	

**SCOPE TASKS #1,3, 4, 8-16:** No activity to report this week. Scope items 5 (Preparation of A/E RFP) and 6 (Assistance in selection A/E team) are complete.

### B. PROJECT BUDGET

The Ketchikan Aquatic Center project is estimated to cost \$18.4 million to construct, with a total project budget of \$23.5 million.

### C. PROJECT SCHEDULE

No updates were made to project schedule this week.

#### ***UPCOMING DATES/MILESTONES***

Final Schematic Design Workshop	June 24, 1-4pm
Public Presentation	June 24, 6-8pm