



KETCHIKAN GATEWAY BOROUGH APPLICATION FOR APPOINTMENT Borough Grant Committee – At-Large Member

NAME

RESIDENCE ADDRESS:

MAILING ADDRESS

BUSINESS PHONE

CELL / HOME PHONE

E-MAIL

The Purpose and Duties of the Grant Committee are included on Page 2 of this application. Applicants may attach a resume or summarize applicable experience in the space below. Provide a description of unique skills or experience that apply toward your qualifications as a Borough Grant Committee member here:

Acknowledgement:

By signing below, I hereby affirm the following: I am not employed by or sit on an executive board of a Borough community grant applicant; I am a registered voter in the State of Alaska; I have resided in the Ketchikan Gateway Borough for at least one year; if appointed I agree to perform the purpose and duties of the Borough Grant Committee to the best of my ability.

Signature of Applicant

Date

Return To:

**Borough Clerk's Office
1900 First Avenue Ste 115
Ketchikan, AK 99901
907-228-6605
boroclerk@kgbak.us**

QUALIFICATIONS, TERMS, AND PURPOSE OF BOROUGH GRANT COMMITTEE¹

Qualifications

Committee members may not be employed by or sit on an executive board of a Borough community grant applicant. At-large members must be a registered voter in the State of Alaska and have resided in the Ketchikan Gateway Borough for at least one year.

Terms

Members will be appointed annually by the Borough Mayor. Terms of office for the Assembly seats will be one year. Terms of office for the public-at-large seats will be three years. Following the first appointment of the initial members, the public-at-large members shall determine by lot the length of term of office (one, two and three year terms) so that the terms are staggered.

Purpose

The Borough Grant Committee will review community grant applications, provide funding recommendations to the Assembly and will review grant reports to assess the success of grantees in providing the services for which they are funded.

Committee Procedures and Forms

Additional information regarding the schedule of committee meetings, specific procedures, and grant forms, are available from the Borough Finance Director.

Committee Meetings

Meetings of the Grant Committee will be scheduled at the call of the Chair, and are likely to occur between January and May of each year.

¹ The Qualifications, Terms, and Purpose of the committee were adopted by Assembly resolution 2775. The meeting schedule, procedures, and forms have been developed by staff and will be updated as needed.