



KETCHIKAN GATEWAY BOROUGH

1900 FIRST AVENUE, SUITE 118, KETCHIKAN, ALASKA 99901

• TELEPHONE: (907) 228-6609

• FAX: (907) 228-6698

FINANCE DEPARTMENT

NOTICE OF SALES TAX HOLIDAY – OCTOBER 4 2025

Dear Merchant:

The Ketchikan Gateway Borough, City of Ketchikan, and City of Saxman have established Saturday, October 4, 2025, as a “Sales Tax Holiday”; during which most retail sales will be exempt from sales taxes levied by the three governments.

● **Participation is optional.** Every merchant may choose whether to participate in the Sales Tax Holiday. Any merchant who does not participate must collect sales taxes on October 4, and remit those taxes with its regular sales tax return.

● **Total sales for the one-day holiday must be reported.** Participating merchants must report exempt sales for October 4, on a separate form (**provided on the back of this notice**). This separate report must be included with each merchant’s regular sales tax return due no later than January 31, 2026. This separate reporting requirement is required by law (see Section 4.50.340 of the Borough Code, available online at www.kgbak.us or upon request). Tax Holiday exempt sales must also be reported on the regular quarterly report form under row 4-F “Other claimed exemptions.”

● **Not all sales are exempt.** The following sales of goods and services will remain taxable during the October 4, Sales Tax Holiday.

1. Rentals for periods of more than one day (e.g., apartments and homes);
2. Sales of public utility services that are otherwise taxable (e.g., internet service, cable television service, and telephone service);
3. Sales of gasoline, diesel fuel, or home heating fuel;
4. Goods (other than major appliances and furniture) or services purchased on a Sales Tax Holiday which are delivered or performed on a day other than the Sales Tax Holiday; and
5. Sales of major appliances and furniture purchased on a Sales Tax Holiday which are delivered more than fourteen days from the date of sale.

Again, the form for reporting exempt sales on the Sales Tax Holiday appears on the back of this notice. If you have questions concerning this matter, please call the Borough Finance Department at (907) 228-6609.



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REPORT OF EXEMPT SALES ON OCTOBER 4, 2025

Fill in the following and submit this form with your return to the Ketchikan Gateway Borough, 1900 First Avenue, Suite 118, Ketchikan, AK 99901.

Account #	
Business Name	
Address	
Exempt Sales in the City of Ketchikan	
Exempt Sales in the City of Saxman	
Exempt Sales outside Cities (Borough only)	
Total	