



**KETCHIKAN GATEWAY BOROUGH  
PLANNING COMMISSION/PLANNING BOARD  
BOROUGH ASSEMBLY CHAMBERS  
1900 FIRST AVENUE STE. 144  
KETCHIKAN, AK 99901**

*Please enter through the Parking Lot Access Doors*

6:00 p.m.

AGENDA

December 9, 2025

A COMPLETE AGENDA PACKET IS AVAILABLE AT THE THE DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT AND ON THE BOROUGH WEBSITE. THE MEETING IS TELEVISIONED ON THE KPUtv+ APP AND LIVE WEBSTREAM MAY BE AVAILABLE ON THE BOROUGH WEBSITE AT <http://www.kgbak.us>

**We request comments on agenda items be limited to ten minutes.**

1. **CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL**
2. **PRESENTATION OF MINUTES**
  - A. Planning Commission Meeting Minutes of November 12, 2025
3. **SPECIAL ORDERS**
4. **CORRESPONDENCE**
5. **PERSONS TO BE HEARD**
6. **UNFINISHED BUSINESS/ PUBLIC HEARINGS**
7. **NEW BUSINESS/ PUBLIC HEARINGS - (Items below have been advertised) -**
  - A. **Case 25-060** is a major variance request to allow a carport to be constructed and encroach into the front yard setback on Lot 7, Block 7, U.S. Survey 437, located at 1012 Dunton Street, City of Ketchikan. *-postponed by applicant 11/4/2025 -amended request submitted 11/14/2025*
  - B. **Case 25-064** is a request for a major variance to allow a change of use from a one-family dwelling to a two-family dwelling without providing the required one additional off-street parking space on a portion of Lot 4, Block 14, US Survey 1378; located at 305 Austin Street, City of Ketchikan.
  - C. **Case 25-065** is a request for a major variance to allow an attached accessory deck to be constructed and encroach into the required side yard setback on Lot 7, Block 3, US Survey 1229; located at 370 Adams Street, City of Ketchikan.

8. **CONSENT AGENDA** - Matters listed under the consent agenda are considered to be routine and will be enacted by one motion and one vote. If anyone wishes to speak to or requests discussion on an item on this agenda, the item will be moved to the first item under Regular Business.

9. **REGULAR BUSINESS**

A. Planning Commission Review of Planning Application Forms

10. **REMARKS-**

A. **DIRECTOR'S REPORT**

B. **COMMISSIONERS' COMMENTS**

11. **ADJOURNMENT**

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