



**KETCHIKAN GATEWAY BOROUGH**  
**APPLICATION FOR SALES TAX EXEMPTION**  
**SENIOR CITIZEN**  
 1900 First Avenue, Ste. 118  
 Ketchikan, AK 99901  
 Ph. 907-228-6609 / Fax 907-228-6698

**IF YOU OWN YOUR HOME, YOU MAY APPLY IN THE ASSESSMENT DEPARTMENT FOR YOUR PROPERTY TAX EXEMPTION. CODE 4.45.070(f)(2)**

Name of Applicant:	Birth Date:
Name of Spouse:	Birth Date: (Optional)
Mailing Address:	
Physical Residence Location:	
Telephone Number:	
Yes No ___ ___ 1. Did you receive the Permanent Fund Dividend last year? The name on this application must match the name used for the Dividend. ___ ___ 2. Are you receiving the current year's Permanent Fund Dividend?	
<b>If the answer to either question #1 or #2 is "NO" proceed to following questions.</b>	
___ ___ 3. Are you eligible for the current year's Permanent Fund Dividend? ___ ___ 4. Were you a resident of Alaska during all of the previous calendar year? ___ ___ 5. Have you claimed residency in any other state since Jan. 1 of the previous year? ___ ___ 6. Have you resided in the Borough for at least 180 days prior to today?	
If your Alaska residency was somewhere other than the Ketchikan Gateway Borough, you will need to provide proof of Ketchikan residency for no less than six (6) months. Acceptable documents listed on the reverse side of this form.	
If you answered 'No' to question 6: ___ ___ Was your absence for medical reasons for yourself or an immediate family member? ___ ___ If you answered 'No' to both parts of question 6, please provide an explanation of your absence.	

**Please see reverse side. Applications will not be processed without a signature.**

If you receive your State of Alaska Permanent Fund Dividend we will need a copy of your Alaska drivers license or ID card.

If you do not apply or did not receive your State of Alaska Permanent Fund dividend please provide **two (2) or more** additional documents from the list below:

Acceptable residency documents: must be UNEXPIRED and display a valid Ketchikan address.

- Alaska drivers license or ID card
- Lease/Rental agreement signed by current landlord
- Alaska voter registration card
- Alaska motor vehicle registration
- W-2 or 1099 tax form from the current tax year
- Permanent Alaska hunting/fishing/trapping license
- Proof of State of Alaska public assistance
- Proof of senior citizen property tax exemption

Under penalty of perjury, I state that I am sixty-five (65) years of age or older and I have been a resident of the Ketchikan Gateway Borough for not less than six (6) months, and am currently eligible for the Alaska Permanent Fund Dividend.

I will use my sales tax exemption card to obtain sales tax exemptions on rents, retail purchases, and services used or consumed only by myself or my spouse. I shall give the duly authorized agents or employees of the Ketchikan Gateway Borough access to my records to verify that said sales tax exemption card is used in accordance with the provisions of section 4.50.240 of the Ketchikan Gateway Borough Code of Ordinances.

Any person who violates any provision of KGBC Section 4.50.240 is guilty of a violation and upon conviction thereof shall be fined an amount not to exceed \$100, and such sales tax exemption card shall be surrendered to the court, which, in turn, shall return the card to the borough for cancellation and destruction. Lawful use of the card is a condition precedent to its validity, and any unlawful use thereof shall render the card void from the date of its inception.

I hereby certify that the answers given on this application for sales tax exemptions are true and correct to the best of my knowledge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

For Finance Department Use Only

Eligibility Verified By:	Card Number:
Date Issued:	Reissue Date: