



Ketchikan Gateway Borough

Non-profit Relief and Recovery Grant Application

Section 1 - Applicant Information

Non-profit name:

Ketchikan Area Arts and Humanities Council

Contact name:

Kathleen Light

Contact mailing address:

330 Main Street

City: Ketchikan State: AK Zip: 99901

Contact phone number:

907-225-2211

Contact email address:

KathleenL@KetchikanArts.org

Physical address of non-profit:

330 Main Street

City: Ketchikan State: AK Zip: 99901

IRS Taxpayer Identification Number (TIN):

23-7058116

Section 2 - Grant Request Information

What is the grant amount you are requesting? (Maximum \$20,000)

\$20,000

Did your non-profit provide services to residents of the Ketchikan Gateway Borough in 2019?



Yes



No

Check which type of IRS certification your non-profit holds:



501(c)(3) Charitable Organization



501(c)(4) Social Welfare



501(k) Childcare organization



Other (please specify)

Faith-based non-profits are eligible, so long as they provide services that are promoted and available to the general public without regard to religious affiliation. Non-profit organizations "that are principally engaged in teaching, instructing, counseling, or indoctrinating religion or religious beliefs, whether in a religious or secular setting, or primarily engaged in political or lobbying activities" are not eligible (as per 13 CFR) 120.110(k) in the Code of Federal Regulations.

Application period opens June 19, 2020 through July 15, 2020. Applications may be submitted by email to: mgroffice@kgbak.us or hand-delivered or mailed to:

KGB Manager's Office, 1900 First Avenue, Suite 210, Ketchikan, AK 99901.

Were the services provided by your non-profit impacted by the COVID-19 public health emergency and are you in need of economic assistance? Impacts may include, but are not limited to, loss of revenue due to mandatory shutdown measures, additional operating expenses due to providing additional COVID-19- related services, additional operating expenses of reopening and protecting staff and the public, including funds already spent for those purposes. Briefly describe how the non-profit's services have increased or been impacted by COVID-19 and how the funds will be utilized:

YES

Programming and event make up about 40% of revenue generated by the Ketchikan Area Arts and Humanities Council, KAAHC has had to cancel all in-person events since the middle of March. We do not anticipate being able to mount large scale events and programming for quite some time. Additionally, membership and donations which make up another 20% of revenue have decreased markedly since March. Funds received through the CARES Act will be used to help keep the organization minimally functioning until we can create safe revenue generating programming again.

Has your non-profit received supplemental funding as a result of the pandemic? If yes, please explain how much was received and how it was utilized by your organization:

YES

KAAHC received a PPP loan which was used to pay payroll and utilities for 8 weeks. We received a \$6,200 grant from the Alaska Humanities Forum which will be used on general operating funds. We will received a \$13,000 grant from the NEA disbursement of the CARES Act funding which is to be used only for operating expenses and is intended to help keep arts organizations alive until we can begin to generate revenue through programming again.

Are any additional matching grant funds available as a result of this grant application? If yes, please explain below:

YES

The Rasmuson Foundation will match CARES Act funds distributed to arts organizations although the municipality must apply for those matching funds. Here is the link for that application.

<https://www.rasmuson.org/wp-content/uploads/2020/06/Muni-Arts-Culture-App-Form.pdf>

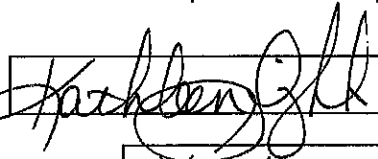
Has your organization received a Qualified Opinion on an audit or review? If so, please explain:

Yes
No

Applications may be amended before the deadline. Incomplete applications will be rejected. Applicants will be notified of the status of their application via email to the contact person listed on the application. If the demand for grants exceeds the Borough's available funds, the Borough reserves the right to adjust award amounts equally to stay within available funding. The grant funds received by a non-profit must be fully expended by December 30, 2020, after which grant recipients are required to submit a one-page narrative grant report to the Borough of how the funds were used, by a deadline of January 31, 2021.

Final expenditures must be completed by December 30, 2020.
Grant reports are due to the Borough by January 31, 2021.

As an official signer of the application, I certify that the information provided in this application is true and accurate and acknowledge that the funds will be spent by the required deadline of December 30, 2020. I agree to assist in the verification of information provided in this application and to provide additional information to the Borough, if requested.

Signed:  Date: 6/19/20
Printed Name: Kathleen Light Title: Executive Director

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Borough Use Only	
GL Code: 730-10-003-6080	Approved Grant Amount: \$
	Approval: Date: