



Ketchikan Gateway Borough

Non-profit Relief and Recovery Grant Application

Section 1 - Applicant Information

Non-profit name:

Ketchikan Community Concert Band

Contact name:

Shelly Epler

Contact mailing address:

2631 2nd Ave

City: Ketchikan

State: AK

Zip: 99901

Contact phone number:

1-951-515-2924

Contact email address:

shelly.epler@gmail.com

Physical address of non-profit:

2417 Tongass Ave, Ste 111197

City: Ketchikan

State: AK

Zip: 99901

IRS Taxpayer Identification Number (TIN):

20-5230890

Section 2 - Grant Request Information

What is the grant amount you are requesting? (Maximum \$20,000)

\$5,000

Did your non-profit provide services to residents of the Ketchikan Gateway Borough in 2019?

Yes

No

Check which type of IRS certification your non-profit holds:

501(c)(3) Charitable Organization

501(c)(4) Social Welfare

501(k) Childcare organization

Other (please specify)

Faith-based non-profits are eligible, so long as they provide services that are promoted and available to the general public without regard to religious affiliation. Non-profit organizations "that are principally engaged in teaching, instructing, counseling, or indoctrinating religion or religious beliefs, whether in a religious or secular setting, or primarily engaged in political or lobbying activities" are not eligible (as per 13 CFR) 120.110(k) in the Code of Federal Regulations.

Application period opens June 19, 2020 through July 15, 2020. Applications may be submitted by email to: mgroffice@kgbak.us or hand-delivered or mailed to: KGB Manager's Office, 1900 First Avenue, Suite 210, Ketchikan, AK 99901.

Were the services provided by your non-profit impacted by the COVID-19 public health emergency and are you in need of economic assistance? Impacts may include, but are not limited to, loss of revenue due to mandatory shutdown measures, additional operating expenses due to providing additional COVID-19- related services, additional operating expenses of reopening and protecting staff and the public, including funds already spent for those purposes. Briefly describe how the non-profit's services have increased or been impacted by COVID-19 and how the funds will be utilized:

YES

The Ketchikan Community Concert Band (KCCB) ceased rehearsing on March 11th and was unable to perform our Spring concert due to mandated shutter in place orders. Because the Band is comprised of wind instruments which inherently involve forcefully expelling air from the lungs, we do not anticipate being able to rehearse or perform again until the Spring. Performances and membership dues are the ways KCCB generates enough revenue to rent rehearsal and performance space, pay for promotion, pay utilities, etc.

Funds received from this grant will pay for rent and utilities for our rehearsal space in the Plaza Mall while we wait to be able to rehearse and perform again.

Has your non-profit received supplemental funding as a result of the pandemic? If yes, please explain how much was received and how it was utilized by your organization:

NO

Are any additional matching grant funds available as a result of this grant application? If yes, please explain below:

YES

The Rasmuson Foundation will match CARES Act funds distributed to arts and culture organizations, although the municipality must apply for those matching funds. Here is a link for that application:

<https://www.rasmuson.org/wp-content/uploads/2020/06/Muni-Arts-Culture-App-Form.pdf>

Has your organization received a Qualified Opinion on an audit or review? If so, please explain:

Yes


No

[Empty box for explanation]

Applications may be amended before the deadline. Incomplete applications will be rejected. Applicants will be notified of the status of their application via email to the contact person listed on the application. If the demand for grants exceeds the Borough's available funds, the Borough reserves the right to adjust award amounts equally to stay within available funding. The grant funds received by a non-profit must be fully expended by December 30, 2020, after which grant recipients are required to submit a one-page narrative grant report to the Borough of how the funds were used, by a deadline of January 31, 2021.

**Final expenditures must be completed by December 30, 2020.
Grant reports are due to the Borough by January 31, 2021.**

As an official signer of the application, I certify that the information provided in this application is true and accurate and acknowledge that the funds will be spent by the required deadline of December 30, 2020. I agree to assist in the verification of information provided in this application and to provide additional information to the Borough, if requested.

Signed:  Date: 6/23/2020

Printed Name: Shelly Epler Title: President, KCCB
Board of Directors

Application period opens June 19, 2020 through July 15, 2020. Applications may be submitted by email to: mgroffice@kgbak.us or hand-delivered or mailed to: KGB Manager's Office, 1900 First Avenue, Suite 210, Ketchikan, AK 99901.

Borough Use Only	
GL Code: 730-10-003-6080	Approved Grant Amount: \$
	Approval: Date: