



# Ketchikan Gateway Borough

## Non-profit Relief and Recovery Grant Application - Round 2

### Section 1 - Applicant Information

Non-profit name:

Contact name:

Contact mailing address:

Contact phone number:

Contact email address:

Physical address of non-profit:

Location of offices in Ketchikan:

Number of staff in Ketchikan:

IRS Taxpayer Identification Number (TIN):

Total revenue as listed on the organization's most recent IRS tax filing:

Check which type of IRS certification your non-profit holds:

- 501(c)(3) Charitable Organization  
 501(c)(4) Social Welfare  
 501(k) Childcare organization  
 Other (please specify)

*( Faith-based non-profits are eligible, so long as they provide services that are promoted and available to the general public without regard to religious affiliation. Non-profit organizations "that are principally engaged in teaching, instructing, counseling, or indoctrinating religion or religious beliefs, whether in a religious or secular setting, or primarily engaged in political or lobbying activities" are not eligible (as per 13 CFR ) 120.110(k) in the Code of Federal Regulations. )*

Did your non-profit provide services to residents of the Ketchikan Gateway Borough in 2019?  
Please describe the services provided in Ketchikan with specific information on the number of individuals served and the impact of your organization on the community:

Yes  No

### Section 2- Grant Request Information

What is the grant amount you are requesting? (Maximum \$20,000)

The application period opens August 20, 2020 and closes September 21, 2020.

Applications may be submitted by email to: [mgroffice@kgbak.us](mailto:mgroffice@kgbak.us) or hand-delivered or mailed to:  
KGB Manager's Office, Suite 210, 1900 First Avenue, Ketchikan, AK 99901.

Borough Use  
Only

GL Code: 730-10-005-6080

Approved  
Amount:

Approval:

Date:

Were the services provided by your non-profit organization impacted by the COVID-19 public health emergency and are you in need of economic assistance?

Yes

No

Briefly describe how the non-profit's services have increased or been impacted by COVID-19 and how the funds will be utilized. Provide specific financial information about direct economic losses or costs incurred as a result of the pandemic. *Impacts may include, but are not limited to, loss of revenue due to mandatory shutdown measures, additional operating expenses due to providing additional COVID-19-related services, additional operating expenses of reopening and protecting staff and the public, including funds already spent for those purposes.*

(See attachment for larger font)

Has your non-profit received supplemental funding as a result of the pandemic?

Yes

No

*If yes, please explain how much was received and how it was utilized:*

Are any additional matching grant funds available as a result of this grant application?

Yes

No

*If yes, please explain below:*

Has your organization received a Qualified Opinion on an audit or review?

Yes

No

*If yes, please explain:*

**Final expenditures must be completed by December 30, 2020.  
Grant reports are due to the Borough by January 31, 2021.**

Applications may be amended before the deadline of September 21, 2020. Incomplete applications will be rejected. Applicants will be notified of the status of their application via email to the contact person listed on the application. If the demand for grants exceeds the Borough's available funds, the Borough reserves the right to adjust award amounts equally to stay within available funding. The grant funds received by a non-profit must be fully expended by December 30, 2020, after which grant recipients are required to submit a one-page narrative grant report to the Borough of how the funds were used, by a deadline of January 31, 2021.


**Section 3 - Sign and Certify**

I certify that the non-profit listed herein has been negatively impacted by (check ALL that apply):

- the COVID-19 pandemic
- the State-mandated closure of certain organizations
- voluntary closure of the organization to promote social distancing
- decreased revenue due to the pandemic
- other actions taken to prevent the spread of the virus
- increased demand for services as a result of the pandemic

**I understand that the application is public record. I further certify that I am: 1. a principal officer, general partner, or owner of the named organization 2. authorized to apply on the behalf of the organization and 3. all of the information provided herein is true and accurate. I understand that I may be required to return any grant funds awarded based on false or inaccurate information.**

**As an official signer of the application, I certify that the information provided in this application is true and accurate and acknowledge that the funds will be spent by the required deadline of December 31, 2020. I agree to assist in the verification of information provided in this application and to provide additional information to the Borough, if requested.**

Signed: \_\_\_\_\_  \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

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## COVID-19 Impact on Primary Prevention Programming

WISH prevention and education services have been drastically impacted by the COVID-19 pandemic. Staff are currently working to effectively increase our messaging and move our activities online. This includes shifting in-person training on adverse childhood experiences, bystander intervention, and others to an online format. WISH is asking for additional short-term staff support to assist in adapting Prevention and Education Programs to a COVID environment.

Prior to March 2020, WISH staff facilitated 200 in-classroom presentations that resulted in 3958 interactions with students. These presentations supported the KGBSD in fulfilling its requirements under the Alaska Safe Children's Act (ASCA) to provide multiple, age-appropriated lessons on child abuse and sexual abuse prevention to district students and staff from preschool through grade 12. The ASCA requirements remain in place, while students have increased barriers to reporting from disruptions in support systems. Community presentations, underserved population outreach and programs such as Green Dot and the Healthy Relationships class in the Correctional Center have also been impacted by COVID. WISH staff trained 10 residents in Green Dot and made 24 community presentations reaching 236 residents prior to March 2020.

WISH Prevention and Education Staff are working to adapt our presentations to continue to support KGBSD in fulfilling the ASCA requirements and to continue WISH's commitment to educating residents on violence prevention. The adaptations include creating Zoom and YouTube presentations, printing additional support materials to distribute to teachers, parents, and the community and developing more accessible online materials.

### Budget:

\$8,762: Prevention and Education transition support staff (\$21.35/hour X 30 hours/week X 12 weeks plus 14% fringe benefits).

\$3,000: Classroom and other program materials, developing, printing and distribution.

Total: \$11,762

### Safe Bars

The COVID-10 pandemic has drastically changed the way WISH is able to conduct community events, outreach, and provide services. More than ever, we need multiple sectors of the community to step up and be active bystanders when they see or hear about potentially dangerous situations. WISH is proposing utilizing the Safe Bars program as a way to train additional allies within the food & beverage industry to support safety within their establishments. The CARES Act funding would be used to cover the cost of training up to 10 staff from Women In Safe Homes and various establishments in the community to become Safe Bars trainers. This initial cohort will serve as the basis for training additional staff.

Safe Bars is an evidence-based program that empowers people working the food & beverage industry to create safe environments for patrons, and to encourage intervention when necessary. The program works to change the culture in establishments to prioritize healthy interactions. Employees trained in the program learn how to recognize unsafe situations, practice de-escalation skills, improve their community skills, and learn how to support a culture of safety in their establishment. The updated Safe Bars training program also contains a specific discussion on strategies to address patrons who aren't following the COVID-19 required protocols including masking and distancing themselves.

As Ketchikan continues to brand itself as a tourist destination, we need to assure that visitors feel safe and secure in any business they walk into. The Safe Bars program will engage locals, tourists, and seasonal workers alike to increase safety, accountability, and respect between patrons in these establishments. Following the initial training of a cohort by December 30<sup>th</sup>, 2020, WISH will continue to support the program as part of its prevention and education programming.

#### Safe Bars Budget:

\$4,000: Payment to Safe Bars for training fees, materials, and remote support through December 30<sup>th</sup>, 2020 for 10 individuals.

\$1,920: Stipends for up to 8 trainees to complete the program (12 hours X \$20/hr+ \$240 per participant). Stipends for 2 WISH employees not needed.

\$1,000: Safe Bars posters, coasters, and promotional materials.